

The Health Roundtable Subscription Agreement for 2018

The 2018 HRT Subscription has 4 steps:

1. Nominate a Personal Member who accepts the Conditions for Membership of the HRT
2. Select a Data Analysis Package for each participating facility in your organisation
3. Choose from the various Improvement Groups that your organisation(s) will participate in during 2018
4. Identify any 'Ask Us First' services that are of interest for your organisation.

1. Heath Roundtable Membership

Please complete, print and return this agreement by scan and email to: accounts@healthroundtable.org

Membership Information (Personal Members are the Voting Members of The Health Roundtable)	Organisation Name:	\$A200 (ex GST)	
	Personal Member Title:		
	Personal Member Name:		
	Phone:		Email:
	Day-To-Day HRT Liaison Representative for your Health Service		
	Name:		Title:
Core Activities (Membership services)	Includes:	\$A9,000 (ex GST)	
	<ul style="list-style-type: none"> • Personal Member CEO Workshop (March) • Innovation Briefings (through the year) • Annual HRT Data Users Conference • Personal Member services (up to one day for briefings, webcasts, ad hoc support) • Website access for all organisational staff • Membership support, queries and administration • Contribution to HRT Membership of Vizient (US organisation, formerly UHC). 		

The Personal Member should be the Chief Executive or a senior operational Executive of the nominated organisation. They will be the ultimate contact and voting member of the HRT.

Personal Member (Chief Executive)		Organisation
Please sign here: I confirm acceptance of the Conditions of Membership (on page 6)		
Signature	Date	Phone

After receipt of this form, we will contact the Day to Day HRT Liaison to coordinate our contact lists for selected Analysis and Benchmarking Groups.

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2. Health Roundtable Analytical & Benchmark Options

Three options for Analysis & Benchmark services for the 2017/18 dataset will be available.

Subscription rates do not include Australian GST, which is not charged to NZ members. Selection of a package for at least one facility in your health service is required.

Key Features of Analytical Offerings	Package A Core Analysis (Quarterly) <i>Basic requirement for HRT Membership</i>	Package B Advanced On-line Reporting (Quarterly)	Package C Premium On- line & Insights (Monthly)
Standard Core Reports: <ul style="list-style-type: none"> - Executive Briefing - National Standards and Hospital KPIs - Top 10 Opportunity Areas - Emergency, In/Outpatient, Departmental, Specialty Reports Available quarterly for downloading with peer comparisons (including DRG reports and departmental reports)	✓	✓	✓
In-Hospital Mortality rate analysis, including drill-down to department and episode level data to assist in quality reviews	✓	✓	✓
HRT Reports online (new for 2018): enabling you to customise any core HRT Reports, by selecting specific peer comparisons, DRGs, diagnoses, procedures, and performance indicators. This is the AORTA tool, which is being improved and rolled out for all members.	✓	✓	✓
Interactive Analytics Tool (Quarterly): A-HED is an interactive analysis tool, from the University of Birmingham, that allows episode level drill down for your facility and customised reports across all HRT facilities.		✓	✓
Interactive Analytics Tool (Monthly): A-HED is an interactive analysis tool of data submitted monthly that allows episode level drill down for your facility, and customised reports (A-HED Premium). Also includes ability to compare with selected international hospitals.			✓
Premium updates: a regular bulletin, quarterly webinar and on-line community network for premium subscribers. These will support A-HED users on the latest edits to KPIs specific to their site, new features and use cases for A-HED			✓
Price for each facility	\$A13,000	\$A26,000	\$A57,000

Select your Analysis Package:

List each facility that requires a separate set of reports and select the option from the above list for each facility.

Facility Name	Package A Core Analysis	Package B Advanced On- line Reporting (Quarterly)	Package C Premium Insights (Monthly)
Primary Facility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Facility #2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Facility #3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Facility #4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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3. Improvement Groups

Improvement groups provide in depth analysis on key health service areas and issues. For each group, detailed benchmarking reports, survey results and expert knowledge on the key topic of the meeting are provided prior to an intensive two-day networking and learning event.

New in 2018, we are adding online collaboration tools to promote ongoing networking and collaboration on projects within each improvement group.

Improvement Group subscriptions in 2018 are only \$A5,250 for the first facility and \$4,250 for each additional facility in your health service.

Tick the boxes below to subscribe to Improvement Groups

2018 HRT Improvement Groups				
Improvement Group (proposed month in brackets)	Facility 1	Facility 2	Facility 3	Facility 4
All Prices are AUD and exclude GST	\$ 5,250	\$ 4,250	\$ 4,250	\$ 4,250
Paediatric Improvement Group (March) (B11) Improving the experience and service models for children and their families with complex needs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maternity Improvement Group (April) (B5) Improve the patient experience through clinical networks, care models & relevant data	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mental Health Improvement Group (May) (B6) Connecting beyond service boundaries for an integrated & patient centric care system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Imaging Improvement Group (May) (B3) Enhanced imaging insights to demonstrate improvement in access, safety & efficiency	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Medical Journey Improvement Group (June) (B13) A new group focused on complex, medical needs including stranded patients, chronic disease and avoidable readmission	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Medication Improvement Group (June) (B14) Detailed analysis of hospital prescribing with the ability to drill in to specific pharmacy data systems for medication safety improvement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
End of Life Improvement Group (June) (B9) "We only get to make this experience right once": sharing data and stories about caring for individuals and families at the end of life.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nursing Improvement Group (September) (B4) Specific quality metrics & workforce model benchmarking & improvement opportunities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Allied Health Improvement Group (October) (B2) Improve delivery of Allied Health care with analysis for each discipline at DRG level	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Surgical Journey Improvement Group (October) (B8) Detailed surgical data analysis to identify safety and efficiency improvements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patient Safety Improvement Group (November) (B7) Addressing National Standards and developing continuous risk management improvements to improve the safety of care and reduce variation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NZ Chapter (November) (B10) Networking and specific NZ analysis of HRT data (includes a new NZ Data Group)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sub-acute Improvement Group (Nov) (B12) Connecting data and service providers across the system to ensure Sub Acute services deliver right care to the right people at the right time	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial Performance Improvement Group FY17/18 data (March 2019) (B1) Understand the costs of care compared to peers and to National funding benchmarks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Special Interest Groups (SIG)

Special Interest Groups have a specific or expert topic, use available data from specialist systems and seek to collaborate with various Colleges, specialty or industry partners.

SIG members receive detailed annual benchmark reports or customised data tools and the ability to participate in special workshops dedicated to ensuring service improvement.

 Tick the boxes below to subscribe to Special Interest Groups

Special Interest Groups for 2018

(\$A5,750 each, excl GST)

Rural & Regional Health Services (March) (SIG3)

Specifically tailored to Rural & Regional members to network and identify collaborative improvement around community/population health, workforce challenges and the adoption of new technology in remote settings

Emergency Care (July) (SIG5)

A new SIG to take advantage of the HRT's substantial ED dataset. Explore key trends and identify the predictive nature of emergency demand to meet national standards.

Patient Blood Management (August) (SIG6)

In partnership with leading clinical experts, this SIG seeks to optimise medical & surgical care by better managing and preserving patient's blood, delivering substantial improvements in patient outcomes and expenditure.

Whole Of System (August) (SIG1)

Exploring a new and exciting integrated data set that connects HRT with available Primary Care data (already available in NZ) to identify avoidable presentations and GP/community service improvements.

Pathology (September) (SIG2)

In collaboration with Public Pathology Australia, a dedicated SIG to identify improvement and service enhancement in the efficiency and quality of Pathology services across patient's episodes.

Hospital in the Home, HITH (October) (SIG4)

As care moves increasingly to non-hospital settings, HITH services and their ability to interface with care teams to provide high quality efficient services, will become high on the improvement register.

Co – Design Groups

Co – Design groups have been identified from member feedback as emerging issues or future topics of interest. We are seeking Expressions of Interest from interested members to work with the HRT to develop these topics and provide advice on how best to serve members on these areas.

The workshops will be single day, design based events where attendees network on the issue to determine how HRT can develop the topic and benchmarking approach. They may include pre-meeting survey and reports, but limited data or benchmarking report. *A registration fee will be charged to cover preparation & venue costs.*

 Tick the boxes below to express interest in joining these Co-Design Groups

Digital Health & Innovation, (CD1)

All industries are undergoing rapid change and digital disruption. This group will explore how HRT members can build an innovation culture and explore opportunities to collaborate on innovation ideas, learning from other participants and industry experts.

Organisational Culture, (CD2)

“Culture eats strategy for breakfast”: we want to explore how to measure and connect organisational culture with operational performance and patient experience.

Patient Experience (CD3)

Patient Reported Outcomes Measures (PROMs) and Experience (PREMs) are an emerging performance metric. Many members collect these measures, but connecting these to broader performance benchmarks will create greater insights.

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4. Optional Value Add Services



We have a range of services that are available to members at very economical rates. Our 'Ask Us First' approach is aimed at ensuring members take advantage of the HRT network to share and collaborate and have access to specialist support from the HRT team.

For further information on any of these services, please tick the box below, and our Member Benefits Manager will be in contact to discuss your requirements further.

Online Staff Satisfaction and Culture Perception Survey for Service Improvement

Learn how your staff perceive the work climate in your health service using our standard online survey, with comprehensive reports by department, craft group, and age group. Compare results with other Health Roundtable members. Unlimited number of staff can be included. Must be completed online.

Coding Integrity Program

Changes to DRG classification systems pose a potential medium-term risk to health services' weighted activity and future budget allocations. The HRT Coding Integrity Program assists member hospitals to run a targeted audit process by identify episodes with an opportunity to generate additional weighted activity units (WAUs) with an additional benefit of identifying documentation and coding improvement opportunities.

This program delivers significant return on investment in terms of improved coding quality, achieving activity targets and ensuring appropriate revenue capture.

Additional On-Site Briefings and/or Analysis

For additional targeted briefings delivered onsite, our team will help your staff understand the Health Roundtable reports and how to use them to identify specific areas to drive improvement. We also provide in-depth data analysis if you require assistance to provide the evidence for specific improvement opportunities for your service.

Clinical Network or Service Line Reports

Need to prepare a report to compare performance across multiple facilities? Our clinical network and service line reports can be the answer! We can customise reports to your specifications.

HRT Membership Advantage - Assessment

An independent evaluation and recommendations to improve the use and benefits from HRT membership, including a comparison of HRT use against the Assessment matrix – developed with exemplar HRT sites.

HRT Analyst On Call

Having difficulty getting skilled analytical resources? The HRT has over 15 highly skilled health analysts and data scientists on-call to provide any analytical services. This could include: custom management or board reports, training on HRT reporting tools, or support for research projects. Your analyst can be available 5 days a week, excluding public holidays, with 48-hour turnaround on typical queries.

HRT User Training

Specialised HRT training for Clinical Staff and Business Analysts to help you get the most out of the extensive HRT reports and on-line systems.

On-site Support and Advisory Services

In collaboration with members, the HRT has access to hundreds of experts, specialist advisors and a network of consultant providers. The HRT is able to support members with specific projects, assembling independent and experienced teams to deliver on-site advisory, change or project management services.

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HEALTH ROUNDTABLE CONDITIONS OF MEMBERSHIP

The Health Roundtable is a voluntary membership organisation which relies on the good will amongst its members to share innovative practices in a high-trust setting.

- ✓ Organisational Membership Subscriptions pay for professional meeting facilitation and data analysis services.
- ✓ Each Organisational Member designates one senior executive to serve as its Personal Member of The Health Roundtable.
- ✓ Personal Members have voting rights to determine the direction of the organisation, and to elect the Board of Directors.
- ✓ In addition to organisational subscription fees, individual delegates to meetings are charged a fee estimated to cover the cost of the meeting venue and meals.

The Health Roundtable enables robust comparisons of performance amongst its members by collecting de-identified administrative data from each member. All Health Roundtable reports are reliant on the accuracy of data provided by its members, and are intended only to supplement the Member's own risk identification and management practices as a catalyst for further inquiry.

The Health Roundtable and its members agree to follow an internal Honour Code to ensure that the information submitted is used appropriately.

By signing the subscription renewal agreement, the Personal Member confirms acceptance of these conditions of membership on behalf of the member health service and its staff:

- ✓ Members shall not criticise the performance of other member hospitals, or use any of the information to the detriment of a fellow member.
- ✓ Members agree that if they are advised by The Health Roundtable of a significant outlying benchmarking result eg: A very high HDxSMR result, they will acknowledge receipt of the result.
- ✓ Members consent to the use of their data for research purposes, provided that it is fully de-identified as to patient, provider, health service, and jurisdiction.
- ✓ Members agree not to distribute Health Roundtable data or reports identifying any member to non-members without the unanimous consent of all those identified, unless required by law.
- ✓ Members agree that if they are advised by The Health Roundtable of a significant outlying benchmarking result eg: A very high HDxSMR result, they will acknowledge receipt of the result.
- ✓ Members agree to subscribe to and participate in at least the minimum set of "core" activities set by The Board of Directors, including an analytical data package for at least one facility.
- ✓ Members understand that their subscription to participate in each optional activity is used to assign staff and prepare for each activity, and that refunds are only provided if the activity is cancelled, or performed at an unacceptably low standard.

Any breach of these principles may result in the termination of the organisation's membership in the Health Roundtable and forfeiture of fees paid.

Invoices are payable within 14 days of receipt. Any invoice outstanding at day 31 will be subject to a finance charge of 3% per month.

Note: All prices exclude Australian GST, which will be added to the invoice for all services delivered in Australia. No Australian GST is charged for activities delivered in NZ.

The Health Roundtable reserves the right to cancel services and refund amounts paid if insufficient numbers of organisations subscribe to planned activities.

If you have any queries about your subscription, please email: accounts@healthroundtable.org or call us on Sydney at 02 8041-1421 or in New Zealand at 09 889-2551.